

ANGELA RAIMONDO

828-490-1152 angela.m.raimondo@gmail.com angelaraimondo.com Fletcher, NC 28732

Profile

High energy professional with strong background in education, writing instruction, editing and writing. Efficient and accurate copyeditor with experience in full-length, published manuscripts, business materials and doctoral dissertations. Proficient in formatting requirements for Chicago Manual of Style, APA, MLA, and AP, eBooks, and POD.

Selected Publications

Silicon Harbor Magazine, siliconharbormag.com, online, writer & editor (2014).
"The 1861 in the 21st Century," *High Country Magazine* 8, no. 6 (2013): 72-81.
"Greetings from the Great Smokies," *Smoky Mountain Living* 13, no. 2 (2013): 52-55.
"Searching for the Perfect Christmas Tree," *High Country Magazine* 8, no. 3 (2012): 18-27.
"Hammering out a Living," *Smoky Mountain Living* 12, no. 6 (2012/2013): 48-53.
"Peter Pan of Preservation," *Smoky Mountain Living* 12, no. 5 (2012): 40-43.
"Local Food's True Flavor," *High Country Magazine* 8, no. 1 (2012): 22-33.
"Finding a Foothold in Faith," *Smoky Mountain Living* 12, no. 4 (2012): 44-49.
Beyond Normal: Making Your Writing Devilishly Good, Co-author. SUNY Fredonia, 2008.

Edited Work Selection

Pearson, Jeremiah. *Brethren: The Villeins Trilogy*. (Series editor) United States: Incunabula Press, 2013. (Writers House Literary Agency author).
Campbell, Donald Scott. "Overcoming Growth Strangulation and Small Church Negative Stereotypes through Intentional Biblical Steps" (doctor of ministry thesis project, Liberty Baptist Theological Seminary, 2014).
Cunningham, Jeremiah Pearson. *Cat Francís*. (Manuscript editor). Unpublished manuscript. (Writers House Literary Agency author).
Gruttadauria, Frank D. *Under the Banner of Justice*. (Manuscript editor). United States: CreateSpace Independent Publishing Platform, 2015.
Hill, Shannon. *Blackheart*. (Manuscript editor). Manuscript submitted for publication.
Harris, Clarissa. *Sweet Corn*. (Manuscript editor). Manuscript submitted for publication. (Writers House Literary Agency author).
SanSoucie, Holly, D.N.P. "Patient Adherence to Oral Oncolytics" (doctor of nursing practice project, Walden University, 2013).

Selected Web Content

SmartLexic.com	Mixture writing and editing
Varda Realty Group	Wrote content with client desire for brevity
Evan Harrell Real Estate	Wrote content for all pages
Two Bitches and a Broom	Wrote content for all pages
The Casting Gym	Wrote content; client has since added to it

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Skills

Chicago, 16th Edition ° APA/MLA/AP Formatting Requirements ° Microsoft Office Suite ° Mac OS X ° PDF Creator ° Adobe PageMaker, Photoshop Elements ° WordPress ° WooCommerce ° Gravity Forms ° Beaver Page Builder ° Mac Pages, Numbers & Keynote ° QuickBooks Pro ° Social Media outlets–Twitter, Facebook, LinkedIn, Pinterest

Experience

FREELANCE EDITOR & WRITER; ASHEVILLE, NC – 2012–PRESENT

Content writer and copy editor for clients nationwide, including web content, full-length manuscripts, marketing materials, doctoral dissertations, and more; Published feature articles locally in regional magazines.

MARKETING EMAIL CAMPAIGNS, RACING ADVENTURE; HICKORY, NC (REMOTE) – 2015-PRESENT

Work with CEO, marketing director, and web master to develop coordinated email campaigns. Compose campaigns with a distribution of 33,000+ recipients. Responsible for contact management to create engaging, personalized and contextual campaigns using InfusionSoft.

EDITOR IN CHIEF, SMARTLEXIC.COM; NEVADA CITY, CA (REMOTE) – 2014–15

Develop editorial guidelines for start-up proofreading company designed to serve individuals with dyslexia. Oversee hiring of proofreaders and work closely with founder on vision and direction of company as it gains traction along path from concept to entity.

EDITOR, WRITER, SILICONHARBORMAG.COM; CHARLESTON, SC (REMOTE) – 2014–PRESENT

Develop editorial guidelines for start-up proofreading company designed to serve individuals with dyslexia. Oversee hiring of proofreaders and work closely with founder on vision and direction of company as it gains traction along path from concept to entity.

FOUNDING PRESIDENT, RAIMONDO CONSULTING GROUP; ASHEVILLE, NC – 2008–2013

Created in-home tutoring business preparing students for college success by promoting critical thinking, reading and writing skills; Started in Student Business Incubator at A-B Tech then graduated to Small Business Center; Handled all aspects of business management, online media management, marketing, promotion. Served over 40 students.

Experience, continued

VARIOUS UNIVERSITY POSITIONS

Faculty Advisor of Interns, State University of New York at Fredonia – 2008

Residence Director, SUNY Fredonia; Fredonia, NY – 2006-08

Graduate Teaching Assistant, SUNY Fredonia, Fredonia, NY – 2001–02

Tutor, Resident Assistant & Instructor, Upward Bound, SUNY Fredonia – 2000–02

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COLLEGE ADJUNCT ENGLISH INSTRUCTOR – 2002–05, 2007–08

SUNY Fredonia–English Composition

Jamestown Community College–Essential Writing Skills; Writing Composition; Writing about Literature

Penn State Erie, The Behrend College–English Rhetoric and Composition

University of North Carolina at Asheville–Humanities 214, Medieval & Renaissance World

Upward Bound–Critical Thinking Workshops; Creative Writing (both grades 9–12)

Education

Asheville-Buncombe Technical Community College – A.A.S. Entrepreneurship, 2010

University of North Carolina at Asheville – NC Teacher Certification English 9–12, 2005

State University of New York at Fredonia – M.A. English, 2002

State University of New York at Fredonia – B.A. *Cum Laude* English, 2001
Minor Communications